



MINISTRY OF
FINANCIAL SERVICES &
HOME AFFAIRS
CAYMAN ISLANDS GOVERNMENT

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CAYMAN ISLANDS
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Memorandum

To: Paul Walker, Chief Fire Officer, Fire Service

CC: Chief Financial Officer, MFSHA
Chief Human Resources Officer, MFSHA

From: Chief Officer, MFSHA

Date: 28 May 2020

Subject: EXTRA DUTY ALLOWANCE

During our recent discussions regarding your contractual arrangements with the Cayman Island Fire Service over the next two (2) years. A significant area of responsibility highlighted is the continued training and development, which includes coaching and mentoring of the three recently appointed Deputy Chief Fire Officers.

Therefore, in accordance with Personnel Regulations (2019 Revision), Schedule 1, Standard Terms and Conditions of Employment, Section 2(g), you will be paid an extra duty allowance of C\$ [REDACTED] per month, which equates to [REDACTED] increments on the E scale and will commence on 31 August 2020. Payment of this duty allowance will be tied to set deliverables related to the succession plans for the Deputy Chief Fire Officers over the course of the next two years. A discussion draft of this succession plan should be prepared based on the discussions you have had to date with these officers.

Thank you for your willingness to assist in this capacity.

Sincerely,

Dak Basdeo, Ph. D., JP
Chief Officer